

SANDY CREEK AIRPARK OWNER'S ASSOCIATION, INC.
MEETING MINUTES OF THE BOARD OF DIRECTORS
October 04, 2023

A meeting of the Board of Directors of the Sandy Creek Airpark Owner's Association, Inc. was held on November 24, 2023 via conference call.

- I. Call to Order and Quorum Certification:** The meeting was called to order at 9:04 a.m. with Board members Patrick D'Isernia, Joel Smith and Kevin Cruson present. Patrick Harvey from Burg Management was also in attendance and recorded the minutes.
- II. Proof of Notice:** Management confirmed that notice of the Board meeting was posted in accordance with Association By-Laws.
- III. Approval of Previous Board Meeting Minutes:** By consensus, the previous meeting minutes were approved.
- IV. New Business:**
 - Architectural Review-
 - a) Coy- Lot 14 New Construction Application- Review from VBA completed with some additional information requested. This information was provided and the Board allowed a variance for some of the items. Joel motioned to approve the Coy's Application as presented. The motion was seconded by Kevin Cruson and approved unanimously.
 - Establishment of Fine Committee-
 - a) Joel motioned to establish a fine committee and nominated Rob Henry, Russel Rentz and Ray Hundrieser to that committee. The motion was seconded by Kevin Cruson and approved unanimously.
 - Increase of 2024 Invitee Policy Fees-
 - a) After some discussion, Kevin motioned to raise the invitee fee to \$1250/yr. The motion was seconded by Joel Smith and approved unanimously. The Board would also like to limit the number of invitees to 2 per property, invitees sponsored by the respective owner, and update the lockbox address for invitees to pay their fees. All these are contained in the Community Wide Standard / Rules and Regulations. A 14-day mail out with the new rule is required and a meeting has been set for 12/18/23 @9am to vote on the new rules after it is mailed out by management. Kevin will provide the document to management for mailing.
- V. Adjournment:** With no further business, the meeting was adjourned at 9:54 a.m.

Respectfully Submitted,

Patrick Harvey
Association Manager